

**Responses to Questions  
Submitted March 11-15, 2019  
Community Programs  
Mississippi State Department of Health  
Office of Tobacco Control**

- 1. Can a copy of the educational transcripts of staff suffice versus the official transcript that is noted in the appendix?**

No, an official transcript is needed.

- 2. Are youth required to assist in educating community tobacco retailers on state tobacco laws related to selling tobacco products to minors?**

We encourage our partners to use the youth to assist in educating community tobacco retailers on state tobacco laws related to selling products to minors.

- 3. (Advocacy and Policy): Will youth advocates be utilized in advocacy and policy work when working with municipalities that do not have comprehensive smoke-free air ordinances?**

Yes

**4. Can fiscal agents include indirect cost in the budget? If so, what percentage?**

Yes, but indirect costs must not exceed 10% of the total personnel budget, without an approved federal indirect cost agreement letter on file with Mississippi State Department of Health, Office of Tobacco Control.

**5. Can a job position for financial administrative support be included in the personnel category?**

Yes, pay cannot exceed 3% of the overall budget of the overall budget

**6. Are we required to include electronic cigarettes in the scope of work?**

Because E-cigarettes are on the rise with youth, we strongly encourage you to address this issue within the community.

**7. Are the goals and objectives in addition to the overall goal stated in the RFP of reducing usage rate by 1% mentioned on page 3 of the RFP?**

Yes.

**Also, we were unclear as to what the third requirement meant with respect to incorporating prevention programs into OTC's MTFC program and other organizations.**

Proposers are required to describe how their organizations will collaborate with other agencies to help reach tobacco prevention goals and objectives.

**8. Will the merchant training be conducted only by youth as set out on pages 3 and 4?**

Youth can assist with the training.